

Portsonachan Village Hall
June 30th 2026 via Zoom
Minutes

Present: Janet Buchanan, Rowena Parnell, Fiona Macpherson, Audrey McBreaty, Anne Rae, Catriona O'Keefe, Gilly Payne

Apologies: Perri Hopkinson, Gareth Young, Sandra Brodie

1. Minutes of previous meetings

Minutes of meeting on 26th May was approved. Proposed by Fiona Macpherson and seconded by Audrey McBreaty

2. Matters Arising

- 2.1 Under-counter freezer - ready to be uplifted but awaiting joinery work in the Hall so will leave moving the freezer to Hall till after the joiner work is completed. Grant to be applied for in September for financing joinery work.
- 2.2 Loch Awe Photo competition - still no date. Audrey to report back when information received. Action: Audrey
- 2.3 Garden tidy -up: Catriona has cut the grass. Need to check if FFF can provide a tidy up late August. Action: Sandra to check with FFF

3. Hall Project Update and Funding

Janet has been in touch with Brian Raffin to discuss updated plans. Kitchen diagram sent by Catriona was discussed.

Action: Catriona to draw up suggestions of changes to send to the Committee and then on to Brian Raffin.

Janet attended the Rockfield Funding event with Mark Burow. Key point is that we should have 'Expressions of Interest' plans ready to be sent off to potential funders and as funding streams open. This should be our next stage of development planning, to identify plans and progress. We should aim to do this between now and April 2027.

Janet suggested that the Funding Group be reconvened in September to begin this process.

Janet has begun exploring the potential of a DO post of 6 hours per week to assist the Hall project and drawing up Expressions of Interest. The estimate is that this would be around £100 per week though need to clarify if these include on-costs. Potential costs in the area of £5-6k. It might then be possible to apply to SLACC and SSEN (Taynuilt loop) to co-fund this post.

Action: Janet to progress DO post costs with Sue Rawcliffe
Janet to reconvene funding group in September

4. Treasurer Update

At 30th June 2026, reserves of £22,824 were held including grant funding of £10,730.

Eleven events have been held over the first half of the year, realising a profit to the hall of £2,692.

Event Profit - 2026	Sales	Costs	Profit
Burns Lunch 25th Jan	£570	£216	£354
Bar & P Pork 7th Feb	£433	£167	£266
Quiz 13th Feb	£235	£67	£168
V Ceilidh	£70	£6	£64
Bar & Pies 7th March	£189	£86	£103
Pottery 21st March	£970	£637	£333
Quiz 29-3-26	£170	£77	£93
Bar & Chili 4-4-26	£147	£94	£53
Daff Tea 17-4-26			£282
BBQ 2-5-26	£1,028	£213	£815
Bar & PPork 6-6-26	£348	£185	£162
	£4,160	£1,749	£2,692

Committee were also reminded on the policy on reserves agreed as per the Statement of Account presented at the AGM:

Policy on Reserves

The committee consider it prudent to hold a sum equivalent to six months running costs including; heat & light, insurance, maintenance and cleaning which at 31st December 2025 equates to £2,500.

The level of reserves the charity is holding will be monitored and reported at trustee meetings with any action required to replenish or spend reserves recorded.

Reserves of £13,902.74 are noted on the accounts summary for year ending 31st December 2025.

Janet advised we need to be able to identify what we have raised ourselves towards the hall project refurbishment. It was agreed that we should highlight in future if specific event are fundraising for the hall project.

5. **Company Limited by Guarantee**

Rowena has been in touch with Jon Strickland who has provided very helpful information. Committee agreed unanimously to progress steps to obtaining Company by Limited Guarantee status.

Action: Rowena to progress the drafting of paperwork for consideration at the next Committee meeting

6. **Village Hall Emergency Resilience Planning**

No further update from Gareth. Janet has placed a high visibility yellow jacket in the shower room.

Action: Rowena to find out next steps from Gareth

7. **Programme Planning for 2026/7**

In addition to the regular club events, the following was agreed:

July 5th

Pint and pie night (steak pies and scotch pies) with vegetarian option. Fiona and Gilly to coordinate. Fiona will get the pies. £4 for steak pie and £3 for scotch pie - both with beans

Publicity on Hall and Dalmally FB,

August

No additional activity planned

September

5th

Bar and games evening - Janet and Rowena to organise

25th

MacMillan Coffee morning by Lochside Neighbours

October

3rd

Bar and games evening

Bowls will begin

Ceilidh dancing to commence Action: Sandra to discuss with Robert Wilson

21st

Talk: *'The Ferryman of Portsonachan'* Ken McTaggart @ 7pm

November

7th

Bar and Quiz night: Quiz Master Gareth Young assisted by Rowena Parnell

December

5th

Bar and Games night (with Christmas Party Food)

8th

Christmas wreath making session with Craft and Craic - Fiona Macpherson

?

Christmas Quiz with Lochside Neighbours Action: Fiona/Pam

January 2027

1st New Year's Day Ceilidh
24th Burns Lunch

February

5th Bar and Games night
12th Valentine's Quiz Quiz Master: Martin O'Keefe

March

6th Bar and Games night
10th AGM followed by SLACC AGM
19th Quiz. Quiz Masters: Janet Buchanan and Colleen Brown

April

9th Daffodil Tea Action: TBC

Perri has reported she is unable to contribute to planning for Macmillan Coffee morning, Burns or Daffodil Tea. She has copied Fiona and Pam Gibson (Lochside Neighbours) to assist with co-ordination.

Date of next meeting: (in person)

Tuesday 25th August 2026